

Medical Book Card



—
HANDBOOK ON
INJECTABLE
DRUGS
—

User's Guide

Quick Reference Guide

To Start Using a Book Card

1. Install the book card in a slot in the back of the Medical Book System platform.
2. Turn the platform on.
3. If needed, press **CARD** and then use the **↑** or **↓** to highlight its icon.
4. Press **ENTER** to select it.

To Use the Menus

1. Press **MENU** and highlight the Outline or Index menu.
2. Highlight an entry by typing its name or pressing **↑** or **↓**.
3. Press **ENTER**.
4. Select subitems, if needed, by highlighting them and pressing **ENTER**.
5. Use **↓**, **DN**, or **SPACE** to scroll.

To Search for Words

1. Press **SEARCH**.
2. Type one or more words.
3. Press **ENTER**.
4. Hold **☆** and press **DN** to see the locations of matches.
5. Press **ENTER** to see a match or **MENU** to see the matches listed on the menus.
6. To expand a search, press **MORE**.

To Use Notes

1. When the text of the book is on screen, press **LIST**.
2. Press **ENTER** to select *Add note*.
3. Press **ENTER** or type your own note title and then press **ENTER**.
4. To find a note in the text, press **LIST**, highlight a note title, and then press **ENTER**.

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► About Book Card Compatibility

IMPORTANT This book card can be used *only* with the Medical Book System™ platform and will not function in any other Franklin BOOKMAN® platform.

The Medical Book System platform can use Franklin BOOKMAN book cards as well as Medical Book System book cards. However, Franklin BOOKMAN platforms cannot use Medical Book System book cards.

► For More Information

To learn more about the Medical Book System or other products from Franklin Electronic Publishers, visit the Franklin Web site at www.franklin.com or call 800-665-5450.

Publisher's Disclaimer

Drug information and its applications are constantly evolving because of ongoing research and clinical experience, and it is often subject to professional judgment and interpretation by the practitioner and the uniqueness of a clinical situation. The author and ASHP have made every effort to ensure the accuracy and completeness of the information presented in this book. However, the reader is advised that the publisher, author, contributors, editors, and reviewers cannot be responsible for the continued currency of the information, for any errors or omissions, and/or for any consequences arising from the use of the information in the clinical setting.

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Key Guide

Color Keys

- MORE** (red) Expands a word search.
- SPEC** (green) Displays the Outline location of the current text.
- SEARCH** (yellow) Displays the word search screen.
- LIST** (blue) Lets you add, find, or remove a note.

Function Keys

- BACK** Erases typed letters, or backs up to the previous screen.
- CAP** Shifts keys to type capitals or punctuation.
- CARD** Exits the currently selected book.
- CLEAR** Clears an entry or search and goes to the default state.
- ENTER** Enters a word, selects a menu item, or starts the highlight in text.
- HELP** Displays help messages.
- MENU** Displays the main menus.
- ON/OFF** Turns the platform on or off.
- SPACE** At entry screens, types a space. At menus and text, pages down.
- ? *** At menus, displays the title of a highlighted item. With **CAP**, types an asterisk (*) to stand for letters in a word. At text, displays the current Outline location of the text.


Key Guide

Key Combinations*

- ☆** + **BACK** Goes to the top level of a menu from a lower level.
- ☆** + **CARD** Transfers a highlighted word between installed book cards.
- ☆** + **ENTER** At a highlighted menu item, displays the related text. At text, highlights special markers (e.g., footnotes, cross-references, tables, etc.).
- ☆** + **Q-P** Types numbers.
- ☆** + **DN**
or **UP** At text, displays the next or previous paragraph, table row, or search match.
- CAP** + **↑**
or **↓** Goes to the top or bottom of a menu or list. At text, goes to the next or previous Outline title.

* Hold the first key while pressing the second.

Direction Keys

- UP** **DN** Pages up or down.
-  Moves the cursor, text, or highlight in the indicated direction.

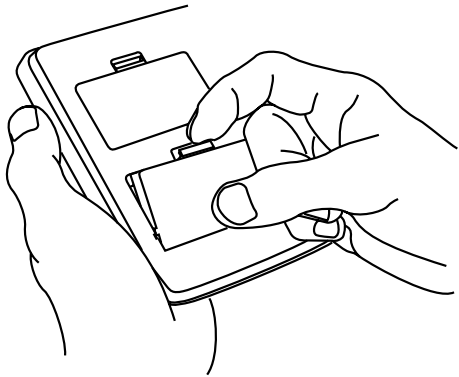
► Understanding the Keys

The functions of the keys may vary according to which book card is installed and selected in the platform. To learn how to use a particular book card, read its User's Guide.

Installing Book Cards

CAUTION Never install or remove a book card when the platform is turned on. If you do, information entered in any installed book cards may be erased.

1. Turn the platform off.
2. Turn the platform over.
3. Align the book card tabs with the notches in a card slot.



4. Press the book card until it snaps into the slot.

► Removing Book Cards

CAUTION When you remove a book card from a platform, information entered in that book card may be erased.

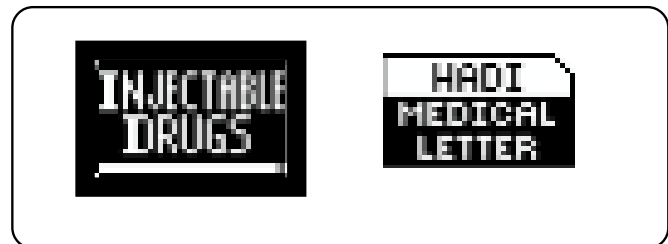
Selecting a Book

If you have installed two book cards in the platform, you can select which book you want to read.

1. Turn the platform on.
2. Press **CARD**.



3. Use **←** or **→** to highlight the book you want to use.



4. Press **ENTER** to select it.

► Auto-Shutoff and Auto-Resume

If the platform shuts off automatically when this book card is selected, you can return to the last screen that you viewed simply by turning the platform on.

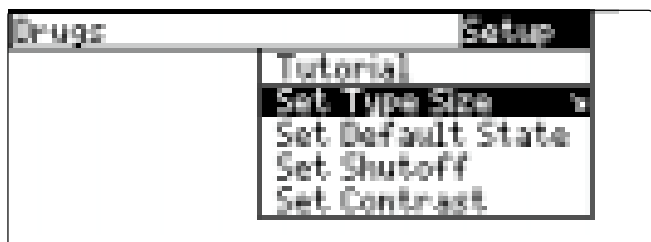
Changing the Settings

Using the Setup menu, you can adjust the type size, default state, shutoff time, and screen contrast of this book.

The type size sets how large the characters appear on screen. The shutoff time sets how long your Medical Book System stays on if you forget to turn it off.

The default state sets the screen that appears when you press **CLEAR**.

1. Press **MENU**.
2. Use **←** or **→** to highlight the Setup menu.
3. Highlight *Set Type Size*, *Set Default State*, *Set Shutoff*, or *Set Contrast*.



4. Press **ENTER**.
5. Use **↓** or **↑** to highlight your choice.
Or press **BACK** to leave the setting unchanged.
6. Press **ENTER** to select it.

Viewing a Demonstration

Before you start using this book, you may want to see a brief demonstration.

Press **MENU** and then use the arrow keys to highlight *View Demo* on the Setup menu.



Press **ENTER** to select it. To stop the demonstration, press **CLEAR**.

► Help is Always at Hand

You can view a help message at virtually any screen by pressing **HELP**. To exit help, press **BACK**.

To read a tutorial about this book, select *Tutorial* from the Setup menu.

► Follow the Arrows

The flashing arrows at the right of the screen show which arrow keys you can press to move through menus or view more text.

Finding Drug Compatibility and Stability

You can find the compatibility and stability between generic or brand name drugs from the Drugs menu.

1. Press **CLEAR**.
2. If needed, press **MENU** and highlight the Drugs menu.
3. Start typing the name of a drug. For example, type *Regitine*.

To de-select a letter, use **BACK**.

You can also use \downarrow or \uparrow to highlight a drug. The slanted arrow indicates that the menu item has a submenu.

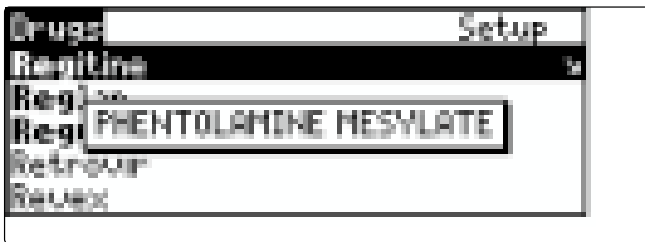
Investigational drugs are marked with a †.

Drugs available outside the U.S. are marked with a ‡.

4. When the drug is highlighted, press

ENTER.

If you entered a brand name, you will go to the matching generic drug submenu.



5. Highlight a subsection and press **ENTER**. For example, select *Additive Compatibility*.

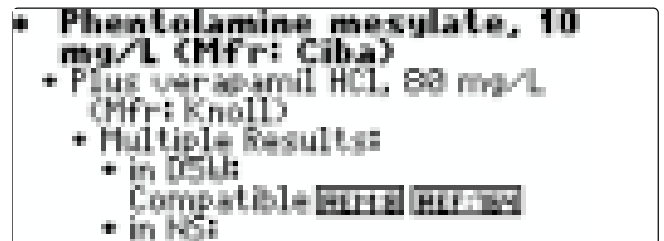
Finding Drug Compatibility and Stability

To highlight your choice, use \downarrow or \uparrow or type the name you want.

6. Highlight a concentration and press **ENTER**. For example, select 10 mg/L.



7. Highlight the second drug and concentration and press **ENTER**.



8. Use \downarrow , **DN**, or **SPACE** to scroll.

9. Press **CLEAR** when finished.

► About the abbreviation NSPD

Some table items do not include the name of the drug manufacturer or concentration information because they were not provided in the print product. They are marked with the abbreviation NSPD (not specified in the provided data).

Finding Drug Compatibility and Stability

► Where in the Book Am I?

When you are reading the text of a drug monograph or table, you can see the Outline location of the current text by pressing **(SPEC)** (green) or **(?*)**.



To scroll up to a higher level of the Outline, use **↑**.

To display the full title of an item, press **(?*)**. This is especially useful when the title ends in ellipses.

Press **(BACK)** to go back to the text that you were reading. Or press **(ENTER)** to go to the text of the highlighted item.

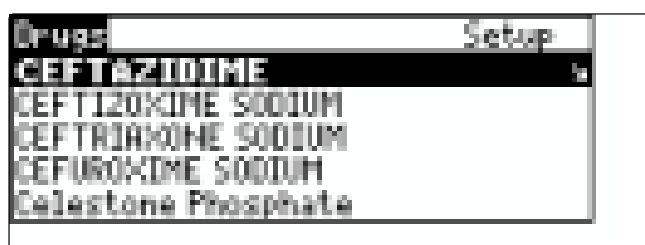
► If You Misspell a Drug Name

When you type letters that do not match a drug on the Index menu, the spelling correction entry screen appears. You can press **(BACK)** repeatedly to exit it. Or you can enter the misspelled drug name to view corrections. You can select *Words starting with...* to view completions, if any, or select a correction to view its monograph.

Finding AHFS Numbers

The *Handbook on Injectable Drugs* also contains *American Hospital Formulary Service Classification System* numbers.

1. Press **(CLEAR)**.
2. If needed, press **(MENU)** and highlight the **Drugs** menu.
3. Type a drug name. For example, type **CEFTAZIDIME**.



To de-select a letter, press **(BACK)**.

You can also highlight a menu item by using **↓** or **↑**. The slanted arrow indicates that the menu item has a submenu. Investigational drugs are marked with a †. Drugs available outside the U.S. are marked with a ‡.

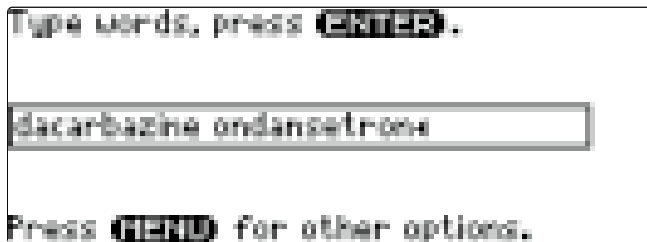
4. When the drug is highlighted, press **(ENTER)**.
If you entered a brand name, you will go to the matching generic drug submenu.
5. Hold down **(CAP)** and press **↓** to highlight **AHFS Number**.
6. Press **(ENTER)** to view the number.
7. Press **(CLEAR)** when finished.

Searching for Words

Word searches find all the occurrences, or matches, of a word or combination of words in this book.

You can type up to 99 characters in a single search. But you cannot search for short, common words such as *the* and *is*.

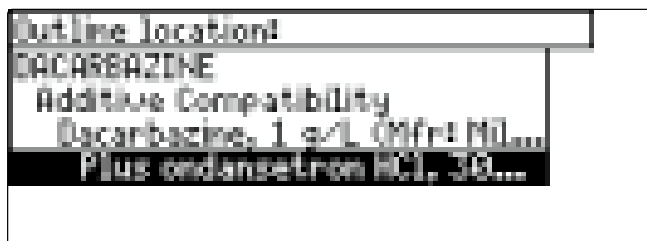
1. Press **SEARCH** (yellow).
2. Type your search words. For example, type *dacarbazine ondansetron* to find compatibility information for the two drugs.



To delete a letter, use **BACK**.

You do not need to type capitals or punctuation to find matches.

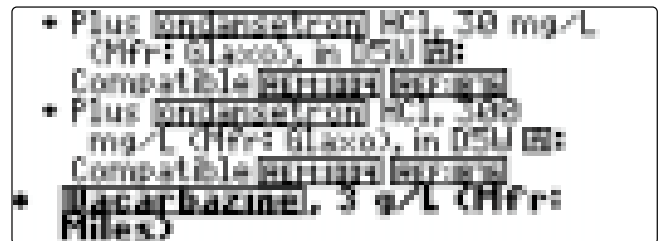
3. Press **ENTER** to search.



This is the Outline location of the first match of your search words.

Searching for Words

4. Press **ENTER** to see the match.



Your search words are boxed.

5. To see the Outline location of the next or previous matches, if any, hold **☆** and press **DN** or **UP**.
6. Press **MENU** to see the matches listed on the menus.



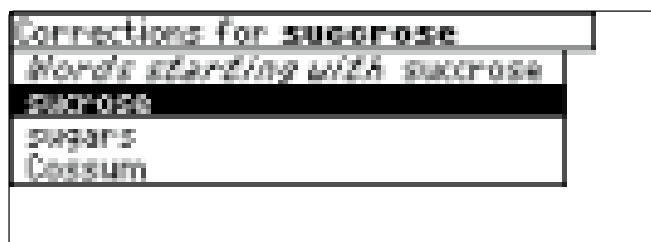
Note: After a word search, only matching entries are listed on the menus.

7. Use the arrow keys to highlight a menu item and then press **ENTER**. If needed, select a subitem.
8. Press **SEARCH** (yellow) or **CLEAR** to clear your search.

Searching for Words

► If You Misspell a Search Word

If you enter a misspelled search word, a list of corrections appears.



Use \downarrow to highlight a correction and then press **ENTER**.

► Searching for Parts of Words

If you want to find prefixes, suffixes, or other parts of words, type an asterisk (*) in place of the missing letters. For example, type *dextr** and then press **ENTER**. To type an asterisk, hold **CAP** and press **?***.



Use \downarrow to highlight a match and then press **ENTER**.

Highlighting Search Words

You can also search for a word by highlighting it in text.

1. At the text, press **ENTER**.

A screenshot of a document with the word "Ranitidine" highlighted in a search interface. The text reads: "General Information Ranitidine HCl (Glaxo Wellcome) is available in 2-ml single-dose vials, 5-ml multiple-dose vials, and 48-ml pharmacy bulk packages. Each milliliter of solution contains: + Ranitidine Cas the hydrochloride".

To turn off the highlight, press **BACK**.

2. Use the arrow keys to highlight a word.

A screenshot of a document with the word "hydrochloride" highlighted in a search interface. The text reads: "General Information Ranitidine HCl (Glaxo Wellcome) is available in 2-ml single-dose vials, 5-ml multiple-dose vials, and 48-ml pharmacy bulk packages. Each milliliter of solution contains: + Ranitidine Cas the hydrochloride".

3. Press **ENTER** to search for it.

4. Press **ENTER** again to see the first match.

5. Hold **☆** and press **DN** repeatedly to see the Outline locations of the next matches, if any.

To see the location of previous matches, if any, hold **☆** and use **UP**.

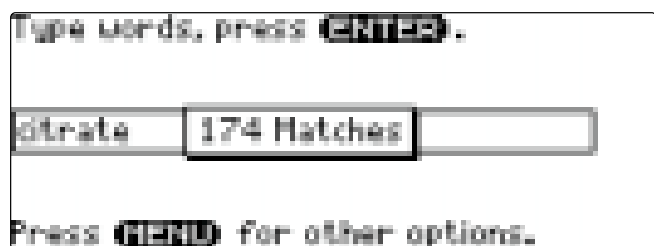
6. Press **MENU** to see the menu items with matches.

7. Press **CLEAR** when finished.

Expanding Your Searches

You can expand a word search up to two times to find words in titles and in text.

1. Press **SEARCH** (yellow).
2. Type a word and then press **ENTER**.
For example, enter *citrate*.



3. Press **MORE** (red) to expand the search.



4. Hold **☆** and press **DN** to see the Outline locations of the next matches, if any.
To see the location of previous matches, if any, hold **☆** and press **UP**.
5. Press **MENU** to see the matches listed on the menu.
6. Press **CLEAR** when finished.

Expanding Your Searches

► Understanding Word Searches and Expansions

When you search for a word, either by entering it at the word search screen or by highlighting it in text, headings and subheadings (in bold type) are searched first. If no matches are found in the headings, then the text is searched.

A word search stops as soon as matches are found at a level described above.

Pressing **MORE** (red) continues the search to the next level and finds additional matches, if any. Note: The number of matches found at a given search level may be less than at the previous level.

Reading Special Markers

Throughout this book, you will find a variety of special markers.

Example...	Meaning...
WREF	Cross-reference
FIG	Figure
REF	Bibliographic reference within text
REF:REF	Bibliographic reference within tables
[1]/[1/92]	Footnote within text
[1]-[2]	Footnote within tables
REMB	Remark
TPN or TPN:REF	Parenteral nutrition information

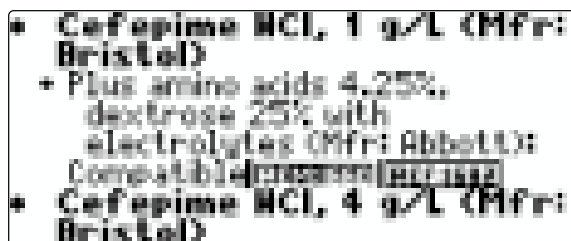
Cross-references take you directly to related material in the book. Figures, references, footnotes and remarks provide additional information.

Note: Bibliographic references within the text correspond to the references within tables. For e.g., **REF** and **REF:REF** take you to the same reference.

Reading Special Markers

Note: Remarks are numbered in the order of frequency as they occur in the *Handbook on Injectable Drugs*. For e.g., **REMB** is the most frequently occurring remark.

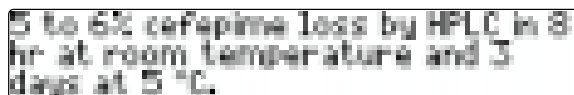
1. When you see a special marker, hold **(☆)** and press **(ENTER)**.



* Cefepime HCL, 1 g/L (Mfr: Bristol)
+ Plus amino acids 4.25%, dextrose 25% with electrolytes (Mfr: Abbott)
* Cefepime HCL, 4 g/L (Mfr: Bristol)

Notice the highlight. To undo the highlight, press **(BACK)**.

2. Press **(ENTER)**.







5 to 6% cefepime loss by HPLC in 8 hr at room temperature and 3 days at 5 °C.



3. Press **(BACK)** repeatedly to go back.

Reading Special Markers

► Reading Multiple Special Markers



Sometimes more than one special marker appears on screen at one time.

To highlight the first special marker, hold  and press . To highlight subsequent special markers, continue holding  and press  again.

When you have highlighted the special marker you want, press  to read it. Then press  to return to the highlighted item.

► Using and Understanding Tables



In this book card, tables are displayed as bulleted text. Row titles are in bold type and column titles and information are indented beneath them.

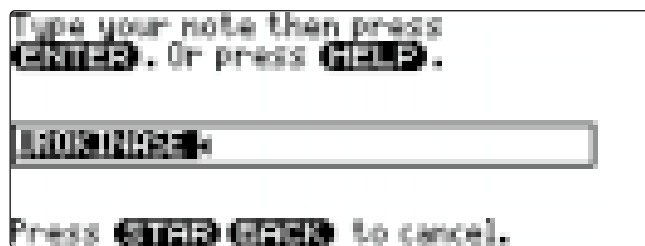
When selected, most cross-reference markers () take you to a table. Once the table is in view, you can usually return to its cross-reference by pressing .





Using Notes

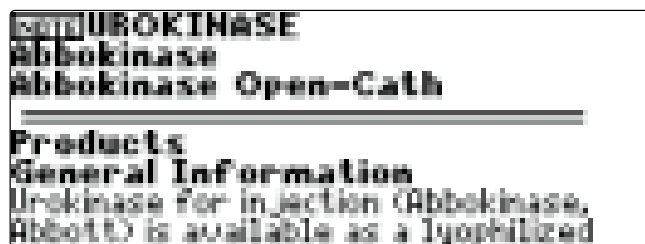
To Add a Note


You can add up to 10 notes to the text of this book to quickly find the sections that you most often use.

1. When text is on screen, press  (**blue**).
2. Press  to select *Add note*.



3. Do one of the following:
 - To accept the note title, press .
 - To change the note title, type your changes and then press .
- Note titles can contain up to 25 characters.
- To cancel, hold  and press .



The  marker is added to the text when you add a note.

Using Notes

To Find a Note

Once you have added notes to this book, you can easily find them.

1. Press **LIST** (blue).
2. Use **↵** to highlight a note title.
Your notes are listed by recency.
3. Press **ENTER** to go to that note.

To Remove a Note

1. Find a **NOTE** in the text of this book.
To learn how, read “To Find a Note” above.
2. Press **LIST** (blue).
3. To see the full title of the note to be removed, press **?***.
4. Press **ENTER** to select *Remove note...*
Or press **BACK** to exit without removing the note.

► Removing All Your Notes

You can remove all your notes at one time by resetting the Medical Book System. To learn how, read “Resetting the Medical Book System.”

WARNING Resetting the Medical Book System may erase other information that you have entered in other installed book cards.

Looking Up Words in Other Books

The Medical Book System platform enables you to look up a word from one installed book card in the other installed book card.

This book card can send words to and receive words from other book cards. Some book cards are not able to transfer words. To learn if a book card can send or receive words, read its User’s Guide.

1. Install two book cards in the platform.
2. Select a book to read.
3. Highlight a word in that book.
You can highlight words in menus, lists, entries, and other text. To learn how to highlight a word in this book, read “Highlighting Search Words.”
4. Hold **☆** and press **CARD**.
5. Highlight the icon of the other book card and then press **ENTER**.
The word that you highlighted appears in the other book.
6. Press **ENTER** again, if needed, to search for the word in the other book.

This unit may change operating modes due to Electrostatic Discharge. Normal operation of this unit can be re-established by pressing the reset key, **ON/OFF**, or by removing/replacing batteries.

Resetting the Medical Book System

If, due to electrostatic discharge or other cause, the keyboard fails to respond or the screen performs erratically, try the steps below to reset the platform. Perform only as many steps as required to restore normal operation.

CAUTION Resetting the platform when book cards are installed may erase settings and information entered in those book cards. Remove all book cards before resetting.

1. Hold  and press  twice.

If nothing happens, try Step 2.

2. Use the end of an opened paper clip to gently press the reset button on the back of the platform.

The reset button is recessed in a pin-sized hole located near the book card slots.

CAUTION Pressing the reset button with more than light pressure may permanently disable it.

If nothing happens, try Step 3.

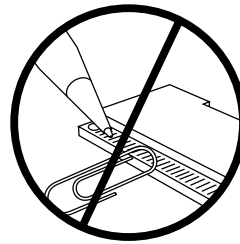
3. Remove and reinstall the batteries.

To learn how, read the Medical Book System platform's User's Guide.

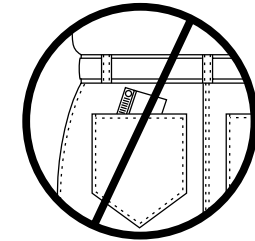
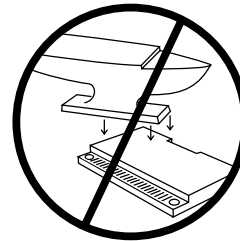
Book Card Care

- **Do not touch the metal contacts on the book cards.**

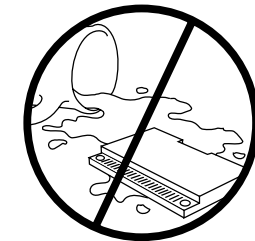
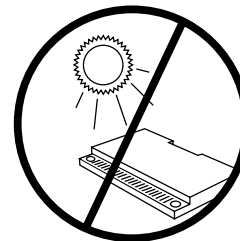
CAUTION Touching the electrical contacts with statically charged objects, including your fingers, could erase information entered in a book card.



- **Do not put excessive pressure on the book cards.**



- **Do not expose the book cards to heat, cold, or liquids.**



Specifications and Patents

Model: INJ-3017

- size: 5.9 x 4.2 x 0.6 cm
- weight: 0.4 oz

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U.S. Patents 4,490,811; 4,830,618; 5,113,340; 5,321,609; 5,396,606; 5,218,536; 5,627,726.

Euro. Patent 0 136 379.

German Pats. Reg. No M9409743.7;

Reg. No. M9409744.5.

PATENTS PENDING.

ISBN 1-56712-509-3

Limited Warranty (outside U.S.)

This product, excluding batteries, is guaranteed by Franklin for a period of one year from the date of purchase. It will be repaired or replaced with an equivalent product (at Franklin's option) free of charge for any defect due to faulty workmanship or materials.

Products purchased outside the United States that are returned under warranty should be returned to the original vendor with proof of purchase and description of fault. Charges will be made for all repairs unless valid proof of purchase is provided.

This warranty explicitly excludes defects due to misuse, accidental damage, or wear and tear. This guarantee does not affect the consumer's statutory rights.

FCC Notice

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

NOTE: This unit was tested with shielded cables on the peripheral devices. Shielded cables must be used with the unit to insure compliance.

NOTE: The manufacturer is not responsible for any radio or TV interference caused by unauthorized modifications to this equipment. Such modifications could void the user's authority to operate the equipment.

Limited Warranty (U.S. only)

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FRANKLIN ELECTRONIC PUBLISHERS, INC.
ATTN: SERVICE DEPARTMENT
ONE FRANKLIN PLAZA
BURLINGTON, NJ 08016-4907

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