

Franklin®

BOOKMAN®

ELECTRONIC BOOK CARD

Bartlett's
Familiar Quotations

USER'S GUIDE

QTS-2040

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Contents

With your new *Bartlett's Familiar Quotations* book card, you can look up more than 20,000 quotations by 2,550 authors. Quick reference is easy because you can look up quotations by

author, by time period, or by searching for words in the quotations. And two challenging games—Cryptomania and Guess the Author—make learning quotations fun. Let's get started!

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Key Guide

Color Keys

- AUTH** (**red**) At a quotation, displays its author(s). At other screens, displays the Authors menu.
- MORE** (**green**) Expands a word search.
- GAMES** (**yellow**) Displays the games.
- (**blue**) No effect in this book.

Function Keys

- BACK** Backs up (e.g., erases a typed letter or displays the previous screen).
- CARD** Exits the selected book.
- CLEAR** Clears the word search screen.

► Understanding the Color Keys

The color keys (red, green, yellow, and blue) perform the functions listed above only for the book described in this User's Guide.

Other BOOKMAN books have their own color key functions, which are labeled on their keyboards or book cards. To learn more, read "Using the Color Keys."

Function Keys

- ENTER** Selects a menu item, starts a word search, or starts the highlight in a quotation.
- HELP** Displays help messages.
- MENU** Toggles between the main menus and a quotation.
- ON/OFF** Turns your BOOKMAN on or off.
- ?*** At a quotation, displays its author(s). In a game, reveals the answer and ends the round.
- ☆** + **ENTER*** Highlights a footnote or cross-reference.
- CAP** + **?**** In the Cryptomania game, reveals a letter.

Direction Keys

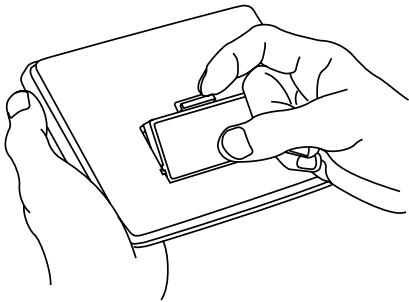
- ↑ ↓** Scroll line by line.
- DN UP** Scroll screen by screen.
- SPACE** Pages down, or types a space.
- ☆** + **DN** or **UP*** Display the next or previous quotation.
- CAP** + **↑** or **↓*** Go to the top or bottom of a menu or quotation.

*To use a key combination, hold the first key while pressing the other key.

Installing a Book Card

Warning: Never install or remove a book card when your BOOKMAN is turned on. If you do, information that you've entered in its built-in book, as well as in any other installed book cards, will be erased.

1. Turn your **BOOKMAN** off.
2. Turn your **BOOKMAN** over.
3. Align the tabs of the book card with the notches in the slot.



4. Press the book card down until it snaps into place.

► Removing a Book Card

Warning: When you remove a book card from your BOOKMAN, information that you entered in the removed book card will be erased.

Selecting a Book

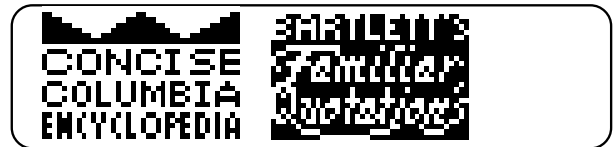
Once you've installed a book card in your BOOKMAN, you can select which book you want to use.

1. Turn your **BOOKMAN** on.
2. Press **CARD**.



These are sample books.

3. Press **⇒** or **⇐** to highlight a book symbol.



4. Press **ENTER** to select it.

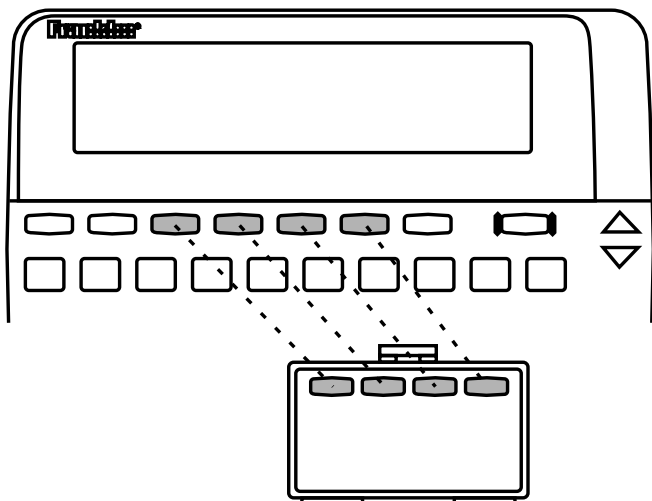
► Resuming Where You Left Off

You can turn off your BOOKMAN at any time. When you turn on your BOOKMAN again, unless you have removed a book card, the screen that you last viewed appears.

Using the Color Keys

The red, green, yellow, and blue keys on the top row of your BOOKMAN keyboard change their functions according to which book you're using.

If you've selected the built-in book, the color keys function as labeled on the BOOKMAN keyboard. If you've selected a book card, the color keys function as labeled on that card.



Remember, when you've selected a book card, the color keys function as labeled on that card, not as on the keyboard.

Viewing a Demonstration

Before you begin, you may want to see a brief demonstration of how to use this book. Simply install the book card and then follow these steps.

1. Press **CLEAR** and then **MENU**.
2. Use the arrow keys to highlight the **Setup** menu.
3. Press **↓** to highlight **View Demo**.



4. Press **ENTER** to start the demonstration.
5. To stop the demonstration, press **CLEAR**.

► Help is Always at Hand

You can see a help message at virtually any screen by pressing **HELP**. To scroll down the help, press **↓** or **DN**. Press **BACK** to exit it.

Note: You can also read a tutorial about how to use this book by selecting *Tutorial* from the Setup menu.

Changing the Settings

Using the Setup menu, you can adjust the type size, automatic shutoff time, and screen contrast. The automatic shutoff time is how long your BOOKMAN stays on if you forget to turn it off.

1. Press **CLEAR** and then **MENU**.
2. Use the arrow keys to highlight **Set Type Size**, **Set Shutoff**, or **Set Contrast** on the Setup menu.



The slanted arrow indicates a submenu.

3. Press **ENTER**.
4. Press **↑** or **↓** to change the setting.
5. Press **ENTER** to select it.

Or press **BACK** to leave the setting unchanged.

► Follow the Arrows

The flashing arrows that you see on the right of the screen show which arrow keys you can press to scroll through menus or text.

Finding Quotations by Searching for Words

You can find quotations by searching for virtually any words that occur in quotations. You can also search for authors' names. Searching for words is sometimes the quickest way to find the quotation you want.

1. Press **CLEAR**.
2. Type one or more words (e.g., *road traveled*).





3. Press **ENTER** to search.



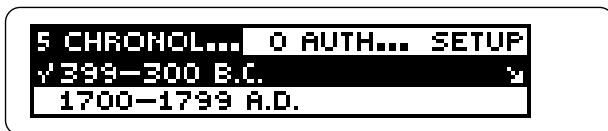
The matching words are boxed. The pointing hand (☞) indicates the start of a quotation.

4. Press **↓**, **DN**, or **SPACE** to see more quotations.
5. Hold **☆** and press **DN** to view the next matching quotation. You may need to scroll down to see



Finding Quotations by Searching for Words

the matching (i.e., boxed) words. To view a previous matching quotation, hold  and press .

6. Press  to see all of the matches listed on the menus.



After a search, only items with matches are displayed on the menus.

7. Use the arrow keys to highlight an item.
8. Press  to select it.
9. When you're done, press  to clear your search.

► If You Misspell a Search Word



If you enter a misspelled search word, a list of corrections appears.



Use  to highlight a correction and then press  to search.

Finding Quotations by Searching for Words

► Expanding Your Searches

After searching for words, you can find more matches by pressing  (the green key) as many as five times for certain words. Each time that you press , the previous matches are discarded and new matches of synonyms and similar words are found.

► Searching for Common Words

When you search for short, common words such as *the* and *to*, you'll find only the most famous, memorable, or important quotations containing those words.

Note: If you expand a multiple-word search that contains common words, the common words may not be included in the expanded search.

Finding Quotations by Author

If you know the name of the author, it's easy to find his or her quotations using the Authors menu. The Authors menu lists the quoted authors alphabetically by their last names. Follow these steps.

1. Press **ⓐ (the red key).**

The Authors menu is highlighted.

2. Start typing an author's last name (e.g., *Tu* for Harriet Tubman).

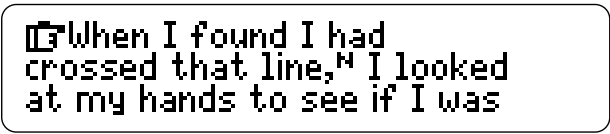


To undo a letter, press **ⓑ**.

Note: If other authors have the same last name, type a first name, too. You don't have to type a comma or a space.

3. When the name is highlighted, press **ⓓ.**

4. Press **ⓓ to see his or her first quotation.**



Finding Quotations by Author

5. Press **ⓓ, **ⓔ**, or **ⓐ** to see more quotations.**

6. To go directly to the next or previous quotation, hold **ⓓ and press **ⓕ** or **ⓔ**.**

7. Press **ⓑ to go back to the Authors menu.**

► Finding Anonymous Quotations

Quotations whose authors are unknown are listed on both the Chronology and Authors menus. To find them, highlight either menu and type *ano* (for "anonymous"). Then press **ⓓ**.



A list of categories appears. Press **ⓓ** to highlight a category and then press **ⓓ** to see its quotations.

Finding Quotations by Author

► About Quotations in Footnotes

Sometimes when you select a name from the Authors menu, you'll see a screen like this:



Select *(Quotations)* to go the main quotations by that author. Select *Note* to see notes on or quotations by that author found in the footnotes of quotations by other authors.

► Shakespeare Quotations

William Shakespeare has more quotations than any other author in this book. When you select *Shakespeare* from the Authors menu, a list of his plays appears. Select the play from which you want a quotation.

Finding Quotations by Time Period

The Chronology menu lists quoted authors by the time periods in which they were born. Here's how to find quotations using the Chronology menu.

1. Press **MENU**.
2. Use the arrow keys to highlight the **Chronology** menu.
3. Highlight a time period (e.g., **1700-1799 A.D.**)

To highlight a time period, scroll to it or by typing its first numbers (e.g., *17* for *1700-1799 A.D.*). To type a number, hold **☆** and press a numbered key.



4. When a time period is highlighted, press **ENTER**.



5. Highlight an author (e.g., **Samuel Johnson**).

Finding Quotations by Time Period

To highlight an author, scroll to it or type a first and, if needed, last name.

6. Press **ENTER** and then press **↓** to see the first quotation by that author.
7. Press **↓**, **DN**, or **SPACE** to see more quotations.
8. To go directly to the next or previous quotation, hold **☆** and press **UP** or **DN**.
9. Press **BACK** repeatedly to go back to the menu.

► How Quotations Are Listed

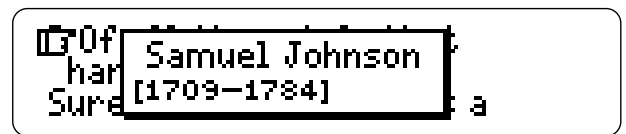
Regardless of how you find a quotation, the quotations themselves are listed by author in the order of the authors' birth years, and alphabetically for authors born in the same year.

For example, when you scroll past Harriet Tubman's last quotation, the next quotations are by John Tyndall, who was also born in 1820.

Finding Quotations by Time Period

► Whose Quotation Am I Reading?

When you're reading a quotation, you can view its author's name by pressing **?*** or **AUTH** (the red key).



Note: If you press **AUTH** twice while viewing a quotation, the Authors menu appears.

► Finding Biblical Quotations

Quotations from the Bible are listed on both the Chronology and Authors menus. On the Chronology menu, they're listed under *The Holy Bible*. On the Authors menu, they're listed under *Bible*.

To find biblical quotations, highlight either menu and type the appropriate menu item mentioned above. Then press **ENTER** and select a submenu (e.g., *Old Testament*).

Highlighting Search Words

You can also search for a word by highlighting it in a quotation. Try this example.

1. From the Authors menu, select *Homer*.

To learn how, read “Finding Quotations by Author.”

☐ Sing, goddess, the wrath of Peleus' son Achilles, a destroying wrath which

2. Press **ENTER** to start the highlight.

You can turn off the highlight by pressing **BACK**.

3. Use the arrows keys to scroll down and highlight *Achilles*.

☐ Sing, goddess, the wrath of Peleus' son **Achilles**, a destroying wrath which

4. Press **ENTER** to search for it.

5. Hold **☆** and press repeatedly to see the other matches.

6. Press **MENU** to see the matches listed on the menus.

7. Press **CLEAR** when done.

Reading Footnotes and Cross-references

Many quotations in this book have footnotes, marked with an ^N. And many footnotes have cross-references to other quotations, marked with a ^Q, for “quotation”. Here’s an example of how to read them.

1. From the Authors menu, select *Aesop*.

To learn how, read “Finding Quotations by Author.”

Aesop^N
[FL. C. 550 B.C.]

Notice the ^N after *Aesop*. It indicates a footnote.

2. Press **ENTER** to start the highlight and then use the arrow keys to highlight the ^N.

Or hold **☆** and press **ENTER**.

Aesop^N
[FL. C. 550 B.C.]

3. Press **ENTER** to see the footnote.

4. Scroll down to the bottom of

Reading Footnotes and Cross-references

the footnote.

```
after his death. See also La  
Fontaineq.  
See Quotation(s).
```

Notice the ^q after *Fontaine*. It indicates a cross-reference to another quotation.

5. Press **ENTER** and then use the arrow keys to highlight the ^q.
6. Press **ENTER** to see the cross-referenced quotation.
7. Press **BACK** go back to the footnote.
8. Press **BACK** again to go back to the original quotation.

► Understanding Cross-references

Cross-references, indicated by superscript *Qs* (^q), take you to a related quotation. When you see *See Quotation(s)*^q at the end of a footnote, that cross-reference will take you to the original or main quotation for that footnote.

Playing Cryptomania

Cryptomania challenges you to decode quotations that have been made into cryptograms.

In a cryptogram, each coded letter corresponds to a letter in a quotation. For example, “To be or not to be” might be encrypted as *px fu xj wxp px fu*.

1. Press **GAMES** (the yellow key).
2. Highlight *Cryptomania* and then press **ENTER** to select it.

```
B P K Q N V B P B Q B Q C  
B A S N U J D S ?  
- - - - - - - - ?
```

This is a sample cryptogram.

3. Use the arrow keys to move the cursor.

To go to the bottom or top of the quotation, hold **CAP** and press ↓ or ↑.

4. Type letters in the blanks.

```
B P K Q N V B P B Q B Q C  
A A A S N U J D S ?  
A - - - - - - - - ?
```

5. To erase a typed letter, press **BACK**, or type a letter over it.

Playing Cryptomania

6. To reveal a letter, move the cursor to a blank and then hold **CAP** and press **?***.

7. To reveal the quotation and lose the round, press **?***.

```
BF K QNV B PBQ BGC
YM I NOT A MAN AND
E ASNVJDS?
A BROTHER?
```

8. Press **ENTER** to play another round.

► Cryptomania Tips

- Decode short words first. They're easier. For example, a group of three letters such as *XFR* is likely to decode as *and*, *the*, *his*, etc.
- Look for coded words that occur more than once. Solve them and you may remember the quotation.
- Look for patterns of coded letters, such as double letters, that may represent common combinations such as *//*, *oo*, etc.
- At the beginner and intermediate skill levels, use the punctuation as clues.

Playing Guess the Author

This game displays quotations and asks you to guess their authors.

1. Press **GAMES** (the yellow key).
2. Highlight *Guess the Author* and then press **ENTER** to select it.
3. If needed, scroll down to see the full quotation.

```
Such was the war. It was
not a quadrille in a ball-
room. Its interior history
```

This is a sample quotation.

4. When you think you know the author, press **ENTER**.

If you can't guess, press **?*** to see the author and lose the round.

5. Type an author's last name, and first name if needed.

```
GUESS THE AUTHOR
WHITTIER, WALT, 1819-1892
WHITTIER, JOHN GREENLEAF,
```

6. When the name you want is highlighted, press **ENTER**.
7. Press **ENTER** again to play another round.

Changing the Skill Level

You can play Cryptomania and Guess the Author at beginner, intermediate, or expert levels.

1. Press **GAMES** (the yellow key).
2. Highlight *Skill Level* and then press **ENTER**.
A check marks the current level.
3. Highlight a skill level and then press **ENTER** to select it.

► Understanding the Skill Levels

In Cryptomania, the beginner skill level displays the punctuation, author, and title as part of the cryptograms. The intermediate level displays them, too, but doesn't set apart the author and title typographically. The expert level doesn't display punctuation, authors, or titles.

In Guess the Author, the beginner level displays the title and author's dates as well as the quotation. The intermediate level displays the author's dates. The expert level displays only the quotation.

Sending Words Between Books

This BOOKMAN book card can send words to and receive words from certain other BOOKMAN books. You can use this feature to look up words from and in other books.

To send or receive words, you must first install at least one book card in your BOOKMAN. In addition, the installed book card(s) and/or its built-in book must be able to send or receive words. To learn if a book can send or receive words, read its User's Guide.

1. Highlight a word in this book.

To highlight a word in the text, press **ENTER** and then press the arrow keys. (See "Highlighting Search Words" for detailed steps.)

2. Hold **☆** and press **CARD**.

3. Highlight another book icon.

4. Press **ENTER**.

The word that you highlighted appears in the other book.

5. Press **ENTER** to look up the word in the other book.

Resetting Your BOOKMAN

If the BOOKMAN keyboard fails to respond, or if its screen performs erratically, first press **CLEAR** and then press **ON/OFF** twice. If nothing happens, follow the steps below.

Warning: Pressing the reset button with more than very light pressure may permanently disable your BOOKMAN. In addition, resetting BOOKMAN erases settings and information entered into its built-in book and in any installed book cards.

1. Hold **CLEAR and press **ON/OFF**.**

If nothing happens, try Step 2.

2. Use a paper clip to gently press reset button on your BOOKMAN.

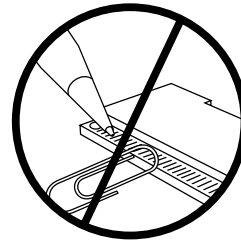
This unit may change operating modes due to Electro-static Discharge. Normal operation of this unit can be re-established by pressing the reset key, **ON/OFF**, or by removing/replacing batteries.

► Troubleshooting Tips

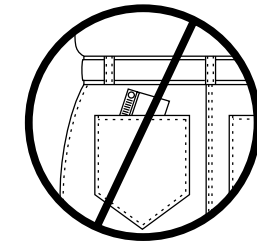
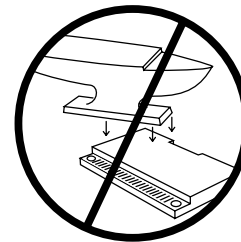
Check that your book cards are installed correctly. Also check that the metal contacts on the book cards are dirt-and dust-free.

Book Card Care

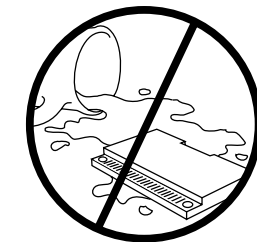
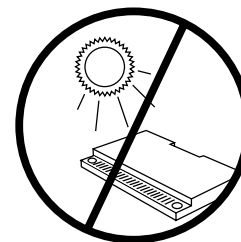
- **Do not touch the metal contacts on your book cards.**
Caution: Touching these electrical contacts with statically charged objects, including your fingers, could erase information entered in a book card or built-in book.



- **Do not put excessive weight on your book cards.**



- **Do not expose your book cards to heat, cold, or liquids.**



Specifications

BOOKMAN Model QTS-2040

Bartlett's Familiar Quotations

- size: 5.9 x 4.2 x 0.6 cm
- weight: 0.4 oz

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U.S. Patents 4,490,811; 4,830,618; 4,891,775; 5,113,340; 5,218,536; 5,396,606; 5,249,965; 5,321,609.

Deutsch Pats. M9409743.7 and M9409744.5.

Patents Pending

ISBN 1-56712-265-5.

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