

IC-117



# DIGITAL BOOK

T H E S A N F O R D



## GUIDE TO ANTIMICROBIAL THERAPY

### User's Manual

# License Agreement

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# Introduction

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Congratulations. You now have a powerful and portable way to look up drug information for antimicrobial therapy.

The *Guide to Antimicrobial Therapy* digital book contains all the information in the printed version and presents it in a list format designed for quick reference.

Using this digital book, you can. . .

- find information by scanning the Outline;
- search for drugs, diagnoses, sites of infection, comments, and more;
- highlight a cross-reference and instantly view the related information;
- view footnotes and bibliographic references;
- place notes and then use them as bookmarks to find important information;
- send words to look up in other digital books;
- and much more.

Read this User's Manual to learn how. You can follow its numbered steps using the suggested examples or words that interest you.

# Notice

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The final recommendations contained herein are mine. Some of the recommendations in the *Guide to Antimicrobial Therapy* suggest use of agents for purposes or in dosages other than recommended in product labeling. Such recommendations are made only with due consideration of the concerns by the Food and Drug Administration about recommendations for “non-approved” indications. Where made, such recommendations are based on more recent experience, often outside the USA.

In accordance with current American Medical Association guidelines and Food and Drug Administration Regulations, as a user you need to know that the *Guide* is not prepared for any single pharmaceutical company or distributor. In the United States and Canada it is distributed by multiple pharmaceutical companies and others in the health care field. The opinions expressed are mine. The *Guide* is not subject to any form of approval prior to publication. Neither Antimicrobial Therapy, Inc. nor I receive reimbursement related to the *Guide* other than from sales. Further, I am not and have not been a funded investigator for any antimicrobial agents since 1974.

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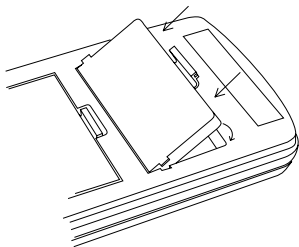
February 1993

# Getting Started

---

You must install a digital book before you can use it. **WARNING:** Never install a digital book while the Digital Book System is on.

1. Turn the Digital Book System off.
2. Install the digital book in a slot on the back.



3. Press **ON/OFF**.
4. To adjust the contrast, turn the wheel on the side of the Digital Book System.  
If the screen is still blank, check the batteries.

## ✓ Protect Your Digital Books

If you install or remove digital books while the Digital Book System is on, information that you have entered in any installed digital book may be erased.

## Getting Started

---

Once the digital book is installed, here is how to select and start using it.

1. Press **CARD**.
2. Press **←** or **→** to highlight the appropriate digital book symbol.



3. Press **ENTER**.

Type words to find, then press **ENTER**. Or press **HELP**.

Press **MENU** for other options.

This is the Search screen. You can always view it by pressing **CLEAR**.

### ✓ Resuming Where You Left Off

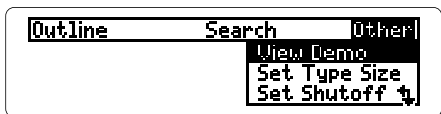
While using this digital book, you can turn off the Digital Book System at any time. When you turn the Digital Book System on again, you'll return to the screen that you last viewed.

# Viewing a Demo

---

Before using this digital book, you may want to view a demonstration of what it can do.

1. Press **MENU**.
2. Press **←** to highlight **View Demo** under the **Other** menu.



3. Press **ENTER**.
4. To stop the demonstration, press **CLEAR**.

## ✓ Help is at Hand

Except during the demonstration, you can view an appropriate help message at any time by pressing **HELP**.

To read the message, press **↓** or **DN**.  
(For other keys to use, see “Viewing Text.”)  
To exit a help message, press **BACK**.



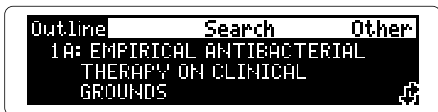
# Using the Outline

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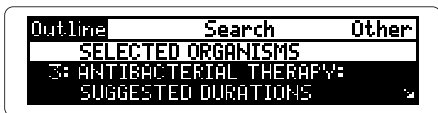
You can use the Outline to view any chapter or section of this digital book. Simply scan the Outline for the chapter or section that you want. Here is how.

1. Press **CLEAR**.

2. Press **MENU**.



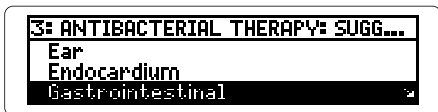
3. Press **↓** to highlight a chapter.



The **↙** indicates lower Outline levels.

4. Press **ENTER** to view its sections.

5. Press **↓** to highlight a section.

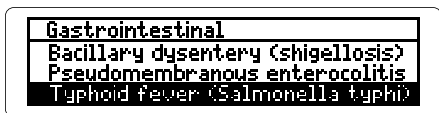


6. Press **ENTER** to view its subsections.

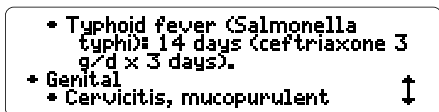
## Using the Outline


---

7. Press  to highlight a subsection.



8. Press  to view text.



You can return to the Outline now by pressing .

9. Press  to view more text.

For more ways, read “Viewing Text.”

### ✓ Using Outline Shortcuts

To...

Press...



zoom to the first  
or last item of an  
Outline level

 +  or 

return to a higher level



return to the highest  
level from any level

 + 

view text from any level

 + 

## Using the Outline

---

### ✓ Understanding the Outline

In the printed *Guide to Antimicrobial Therapy*, information is presented in tables. In this digital book, tabular information has been arranged as outlined text.

Generally, the main chapters of the digital book parallel the table titles of the printed book. However, some tables have been divided into two or more chapters (e.g., Table 1).

Outline sections and subsections generally correspond to table rows in the printed book. Some rows have been alphabetized or rearranged for easier reference.

### ✓ Viewing Full Outline Items

Some chapters and sections are too long to fit on screen in the Outline or other lists. To view the full text of any Outline item, highlight it and then press ( ? ).

23: CONCENTRATIONS OF  
ANTIMICROBIAL AGENTS  
ATTAINABLE IN SERUM AND URINE  
(ADULTS, NORMAL RENAL FUNCTION)

# Viewing Text

---











When the text of the book is in view, you can easily scan and read surrounding text. Try this example.

1. Press **CLEAR**.
2. Press **ENTER** to view the start of the book.

**1A: EMPIRICAL ANTIBACTERIAL  
THERAPY ON CLINICAL  
GROUNDS****FOOT**

\* Abdominal cavity: See Secondary  
Peritonitis (appendicitis) **REF**, ↓

3. Press the direction keys to view text.

To . . .	Press . . .
scroll down or up	 or 
page down or up	 or 
page down	<b>SPACE</b>
view the next or previous paragraph	 +  or 
view the next or previous section	 +  or 

4. When you're done, press **CLEAR**.

## ✓ Using the Direction Keys

You can also use the direction keys to read help messages and move through menus.

### ✓ Where in the Book Am I?

When you're at text, you can view its location in the Outline by pressing **SPEC**.

**Outline location:**  
**1A: EMPIRICAL ANTIBACTERIAL TH...**

To return to the text, press **BACK**.

### ✓ Understanding Text

As discussed in "Understanding the Outline," the tables in the printed *Guide to Antimicrobial Therapy* are presented in this digital book as outlined text.

In text, the chapter titles (often former table titles) are displayed in boldfaced, capital letters. Section titles (usually former row headings) are bulleted. Former column headings follow the bulleted sections and subsections in boldfaced, capital letters.

**11A: ANTIVIRAL THERAPY****Foot**  
\* Congo-Crimean hemorrhagic fever virus. **DIAGNOSIS:** Congo-Crimean hemorrhagic fever. †  
**DRUG:** Ribavirin (investigational) †

# Footnotes and References

---

Throughout this digital book you'll see bibliographic references, footnotes, and cross-references.

They are represented by the following markers.

**BIB** bibliographic reference

**FOOT** footnote

**XREF** cross-reference

When you see a **BIB** or a **FOOT**, you can view a bibliographic reference or a footnote. When you see a **XREF**, you can view the cross-referenced text.

1. Press **CLEAR**. Then press **ENTER**.

2. Press **ENTER** again.

Notice the highlight.

3. Press the arrow keys to highlight the **FOOT**.

**1A: EMPIRICAL ANTIBACTERIAL  
THERAPY ON CLINICAL  
GROUNDS**

+ Abdominal cavity: See Secondary  
Peritonitis (appendicitis) **XREF**, ↓

4. Press **ENTER** to view the footnote.

A. These are only initial guidelines;  
optimal antimicrobial therapy is  
based upon accurate  
identification and in-vitro  
susceptibility testing of causal


You can press **↓** to scroll down.

5. Press **BACK** to return to the text.

# Searching for Words

---

A quick way to find information in this digital book is to search for words. Simply enter your search word(s) at the Search screen.

You can enter up to five words at a time, but you cannot search for common words such as “the” and “and.” To type numbers, hold  while pressing Q, W, E, R, T, Y, etc. You do not need to type capital letters.



1. Press .

2. Type search word(s) (e.g., candidiasis).

Type words to find, then press . Or press .

Press  for other options.

3. Press  to search.

\* **Candidiasis** (pruritus, thick cheesy discharge, pH 4.5).  
**ORGANISM:** Candida.  
**PRIMARY REGIMEN:**   
Miconazole **or** clotrimazol

A box marks the search word, or match.

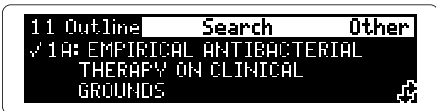
4. Press  plus  to view the next match.

To view the previous match, press  plus .

5. Press  to view the menus.

## Searching for Words

---



After a search, only those chapters and sections with matches of your search word(s) are listed under the Outline menu. The chapter and section that you last viewed are checkmarked.

6. Press **[↓]** to highlight a chapter.

7. Press **[ENTER]** repeatedly to view text.

You may need to scroll down to see your search word(s).

8. Press **[CLEAR]** to clear the search.

### ✓ Finding Generic and Brand Drugs

The generic and brand names of the drugs recommended in the *Guide to Antimicrobial Therapy* are listed in Chapters 31A and 31B. Here is quick way to find them.

First, type a drug name (e.g., Aerosporin) at the Search screen and press **[ENTER]**. Next, press **[MENU]** and then **[○]** plus **[↓]** to highlight Chapter 31A or 31B. Finally, press **[ENTER]** and select a drug to view its generic or brand name equivalent.







### ✓ If You Misspell a Word

When you enter a misspelled search word, you see “..not in this book” and then a spelling correction list.

Corrections for **roomatick**



rheumatic


rheumatoid

Press  or  to highlight a correction and then press  to continue your search. Or press  to enter another search word.

### ✓ Finding Spellings

To search for words that you don't know how to spell, type an \* after the first few letters.

To type an \*, press  plus .

For example, type thrombo\* and then press .



Completions for **thrombo\***

thrombocytopenia

thrombocytosis

thrombophlebitis



Press  to highlight a completion. Then press  to search for it.

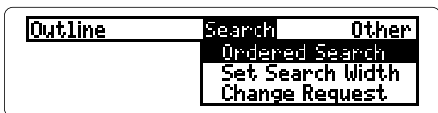
# Searching for Phrases

---

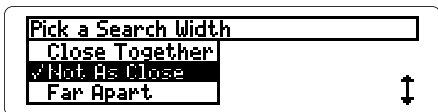
To find phrases or ordered combinations of words, you should select Ordered Search and a narrow Search Width.

Ordered Searches find words in the order in which you enter them. The Search Width sets how far apart your search words can be in matches.

1. Press **(MENU)**.
2. Under the Search menu, highlight Ordered Search.



3. Press **(ENTER)** to change the search order.  
If you highlighted Order Search under the Search menu now, you would see a check marking your selection. To deselect Ordered Search, you would simply press **(ENTER)**.
4. Press **(MENU)**.
5. Under the Search menu, highlight Set Search Width.
6. Press **(ENTER)**.



## Searching for Phrases

---

7. Highlight Close Together. Then press **ENTER**.
8. Type a phrase (e.g., brain abscess).
9. Press **ENTER** to search.

```
* Brain abscess
* HIV-1 infected (AIDS).
  ORGANISM: Toxoplasma
  gondii. PRIMARY REGIMEN:
  Sulfadiazine ENTER plus
```

10. When you're done, press **CLEAR**.

### ✓ If No Matches Are Found

When no matches are found for your search word(s), you see this menu.

```
No Matches Found
Search for Similar Words
Change Your Request
```

To search for similar words (e.g., inflections and synonyms), press **ENTER**. To change your search, press **↓** and then **ENTER**. NOTE: If you search for similar words, you cannot expand the search later.

### ✓ Viewing Your Matches

When searching for phrases or combinations of words, you first see the matching word at the lowest level of a section.

The other words in the match will be boxed at their highest level in the section. For example, if a whole section is about fevers, “fever” will be boxed only in the section heading. You may have to scroll up many times to view the other words in the match.

### ✓ Understanding Search Settings

You can select Ordered Search or change the Search Width before or after entering your search word(s).

Remember, Ordered Searches find words only in the order in which you enter them. For example, an Ordered Search for “fever headache” will not find “headache fever.”

How far apart can search words be in matches at the various Search Widths? Read this.

**Close Together:** adjacent or nearly so

**Not as Close:** a few words apart

**Far Apart:** many words apart

**Very Far Apart:** a few sentences apart.

# Picking Search Words

---

You can also search for a word by highlighting, or picking, it in text. You can pick any word except very common ones such as “the” and “and.”

In this example, we’ll pick and search for a word from Chapter 1A, “Empirical Antibacterial Therapy on Clinical Grounds.”

1. Press **CLEAR**.
2. Press **ENTER**.
3. Press **ENTER** again to start the highlight.

```
1A: EMPIRICAL ANTIBACTERIAL
THERAPY ON CLINICAL
GROUNDSFOOT
* Abdominal cavity: See Secondary
  Peritonitis (appendicitis)XREF, ↓
```

You can turn off the highlight by pressing **BACK**.

4. Press the arrow keys to highlight a word.

```
1A: EMPIRICAL ANTIBACTERIAL
THERAPY ON CLINICAL
GROUNDSFOOT
* Abdominal cavity: See Secondary
  PERITONITIS (appendicitis)XREF, ↓
```

5. Press **ENTER** to search for it.
6. Press **○** plus **▽** to view the next match.

## Picking Search Words

---

Gastrointestinal (especially  
diverticulitis) XREF, Liver XREF,  
Peritonitis XREF,  
Salpingitis XREF, and Spleen XREF.  
+ Bone—Osteomyelitis ↓

**7. Press **MENU** to view the menus.**

Remember, only chapters and sections with matches are listed in the Outline after a search.

**8. Select a chapter and section from the Outline to view.**

**9. When you're done, press **CLEAR**.**

### ✓ Words Too Common to Search

Some words, such as articles and conjunctions, occur too frequently in English to search. If you try to search for one of these, you'll see a message that they're too common.

# Expanding Your Searches

---

To find more matches, you can expand your searches by pressing **(MORE)** after entering your search word(s). When you expand a search, inflections, synonyms, and similar words are added to it. Just follow these steps.

1. Press **(CLEAR)**.
2. Type your search word(s)  
(e.g., kidney disease).
3. Press **(ENTER)** to search.

• Risk factors for sexually transmitted **diseases**;  
positive dipstick for  
leucocyte esterase or  
hemoglobin but negative

You can scroll up now to view the other matching search word(s).

4. Press **(MORE)** to expand the search.  
Notice that the number of matches increases.
5. Press **(O)** plus **(DN)** to view more matches.

acid urine, much reduced at pH 8  
or over. Not effective in end-  
stage **renal disease**.  
**REGIMEN:** 100 mg (5–7 mg/kg)  
po or IV q6h; oral absorption †

6. When you're done, press **(CLEAR)**.

# Taking Notes

---

You can add eight or more notes to the text of this digital book. Then you can use your notes as bookmarks to find important information quickly.

Your notes will be indicated by a **NOTE**, placed at the beginning of a chapter or section. You can place only one note in each section of text. The number of notes you can add in total depends upon the length of each note.

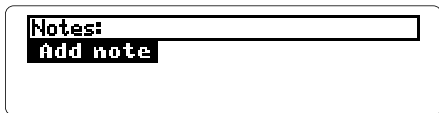
## Adding Notes

In this example, we'll add a note to Chapter 10A.

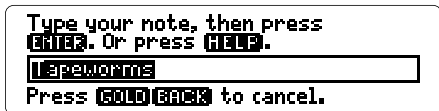
### 1. Search for "tapeworms".

To learn how, read "Searching for Words."

### 2. Press **LIST**.



### 3. With Add note highlighted, press **ENTER**.



The Outline location appears in the Note Entry line.



## Taking Notes

---

### 4. Place the note.

- To use the Outline location as your note, press **(ENTER)**.
- To write your own note, type words and then press **(ENTER)**. You can type up to 25 characters.

**NOTE** \* **Tapeworms FOOT**  
• Intestinal. **PRIMARY**  
**REGIMEN:** Praziquantel: for  
Diphyllobothrium latum, 10  
mg/kg po as a single dose

### ✓ Saving Your Notes

**WARNING:** Your notes are saved only as long as the *Guide to Antimicrobial Therapy* digital book remains installed in the Digital Book System. When you remove the digital book, or if you reset the Digital Book System, or if you remove batteries from the Digital Book System for more than two minutes, all your notes will be deleted.

### ✓ A Quick Way to Add Notes

Rather than pressing **(LIST)** and selecting Add note from the Note list, simply press **(O)** plus **熱痰** at any text where you want to place a note. You'll go directly to the Note Entry line.

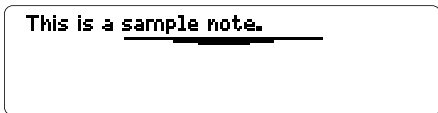
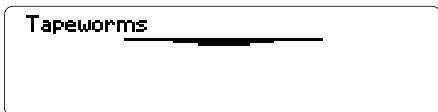
### Viewing Notes

You can view any placed note by pressing **LIST** and then selecting it from your note list. To view a single note in text, follow these steps.

1. At any text, press **ENTER** to start the highlight.
2. Highlight a **NOTE**.



3. Press **ENTER** to view the note.



4. When you're done, press **BACK**.

### Removing Notes

Your placed notes cannot be edited, but you can remove them. Here is how.

1. At any text, press **ENTER** to start the highlight.
2. Highlight a **NOTE**.
3. Press **LIST**.



4. With Remove note highlighted, press **ENTER**.

#### ✓ Deleting All Your Notes

Remember, you can delete all your notes in the *Guide to Antimicrobial Therapy* digital book by removing the digital book from the Digital Book System. CAUTION: Do this only when you want to delete all your notes at once.

# Changing Settings

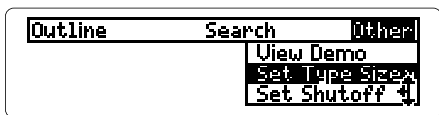
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You can change the Type Size and the Shutoff time by using the Other menu.

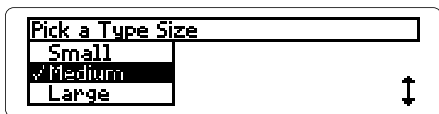
The Type Size is how large the letters appear on screen. If you normally read large-print books, pick a Large or Very Large type size.

The Shutoff time is how long the Digital Book System stays on when you forget to turn it off.

1. Press **(CLEAR)**.
2. Press **(MENU)**.
3. Under the Other menu, highlight **Set Type Size**.



4. Press **(ENTER)**.



5. Press **(↓)** or **(↑)** to highlight a type size.

You can keep the current type size by pressing **(BACK)** now. Then go to Step 8.

## Changing Settings

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6. Press **ENTER** to select it.
7. Press **MENU**.
8. Under the Other menu, highlight Set Shutoff.
9. Press **ENTER**.







10. Press **↓** or **↑** to highlight a time.
11. Press **ENTER** to select it.

# Sending Words




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This digital book can send and receive words to and from other digital books. For example, you could look up a drug from the *Guide to Antimicrobial Therapy* in the *Physicians Desk Reference* digital book.

Of course, more than one digital book must be installed in your Digital Book System. To find if a certain digital book can send and receive words, read its User's Manual. Follow the steps below to send a word between books.

1. **At text, press  to start the highlight.**
2. **Press the arrow keys to highlight the word you want to send.**
3. **Press  plus .**
4. **Press the arrow keys to highlight another digital book symbol.**
5. **Press .**

The word that you highlighted appears in the Search screen.

6. **Press  again.**  
The receiving digital book searches for the word. If a match is found, you can view text.
7. **To return to the sending digital book, press  plus  and then select its symbol.**

# Digital Book System®

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## Resetting

If the keyboard fails to respond or the screen performs erratically, press **CLEAR** and then press **ON/OFF**. If nothing happens, hold **CLEAR** while pressing **ON/OFF**. If still nothing happens, press the recessed reset button on the back of the Digital Book System using a paper clip. **WARNING:** Resetting the Digital Book System will erase information, such as notes, you may have entered in the installed digital books.

## Protecting and Cleaning

- Do not touch the metal contacts on the back of digital books or the rubber contacts on the Digital Book System with statically charged objects such as your fingers. **CAUTION:** touching your digital books with statically charged objects may erase information that you entered in them.
- Do not put excessive weight on digital books or the Digital Book System, or expose them to extreme or prolonged heat, cold, or other adverse conditions.
- To clean digital books, apply isopropyl alcohol with a cotton swab. To clean the Digital Book System, apply a mild household cleaner with a soft cloth. **CAUTION:** Spraying liquids on digital books or the Digital Book System may damage them.
- When not using the Digital Book System, store digital books in its slots to prevent dust buildup.

# Specifications

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## **Model IC-117**

- Multilevel Outline
- Search for up to five words
- Search expansion, Ordered Searches, and Search Width settings
- Spelling correction with \* wild card
- A minimum of 8 user-entered notes
- Footnotes, bibliographic, and cross-references
- Sends and receives words from other books
- Context-sensitive help messages and self-demo
- Adjustable type size and shutoff time
- Size: 2-1/4" x 1-1/4" x 1/4"

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European Patent: 0 136 379. Patents Pending.

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# Key Guide

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## Function Keys

- BACK** Back up; erase letters; turn off text highlight.
- CARD** Exit the digital book.
- CLEAR** Clear a search.
- ENTER** Enter a search; select items; start highlight.
- HELP** View a help message.
- LIST** View your note list.
- MENU** View menus.
- MORE** Expand a search.
- ON/OFF** Turn the Digital Book System on or off.
- SHIFT** Shift keys.
- SPACE** Type a space; page down.
- SPEC** View the Outline location of text.
- ?\*** View full Outline item; type \* to find letters.

## Direction Keys

-     Move in the indicated direction.
-   Page down or up.
-  +   View next/prev. paragraph or match.
-  +   Zoom down/up menus; view sections.

## Gold Key Combinations

-  + **BACK** Return to the highest Outline level.
-  + **CARD** Send a word between digital books.
-  +  Add a note.
-  + **ENTER** View text from any Outline level.
-  + **Q** etc. Type numbers.

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